Jubo Health Technologies VitalLink App and VitalLink Web Portal

User Guide



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Getting started

PointClickCare Marketplace Activation

VitalLink seamlessly integrates with PointClickCare, providing you with a holistic view of your resident data. To set up the integration, you must first activate your organizations PointClickCare Marketplace account. To request an activation, you must have authority and access to your organizations PointClickCare Enterprise Management/Administrator Console. Once a specific security role is assigned to your PointClickCare profile, you will be able to view and manage integrations through the **Manage Integrations** area, where you will be asked to specify:

- The legal name of your organization. (The electronic form has a field, Legal Organization Name, which must indicate your organization's official legal name as registered with the Secretary of State or Secretary of Commonwealth [US] or with the Provincial or Federal Ministry [Canada] that your company was formed in)
- The application you wish to enable: Jubo VitalLink
- The names of the facilities at which you wish to enable the integration.
- The name of the person submitting the integration request.
- You also must read and agree to the Terms of Agreement, to authorize PointClickCare to share personal health information with Jubo Health Technologies (Jubo).

For more information on activating VitalLink, please see: <u>PCC_Self_Serve_Activation_for_Marketplace_Applications_Quick_Start.pdf</u>

You will receive an email from Jubo **one week prior** to your start date with your VitalLink Administrator login information.

Once synced with PointClickCare, residents' data will automatically populate in the VitalLink app.

VitalLink user set up

1. From the log in screen, select **Country Setting** in the bottom right-hand corner and select **Canada** or **United States** from the drop-down menu. Click **Confirm**.

As the VitalLink Administrator, log into your VitalLink Web Portal.

Jubo VitalLink Web We connect care.	Jubo VitalLink ^{wee} We convect care.
Account	Country Setting Conde States Canada M
Password CINN OF Bigs in with PaintCleaCure	con ri 2
ustomer Support Privacy Policy Country Setting	Customer Surport Privacy Policy Country Setting

- 2. Click on **User Settings** in the left sidebar menu.
- 3. Click + to create user accounts.
 - a. Enter the user's Full Name (First Name, Last Name)
 - b. Create the Username
 - c. Create the Password
 - d. Language default is set to English
 - e. Select facilities, floors, and units the user can access
 - i. Default Facility
 - ii. Default Floor
 - iii. Default Unit
 - f. Select Role
 - g. Enable or Disable the user's access to upload data to PointClickCare.

Create User Setting				
Basic Setting				
Full Name*	Please enter First and Last Name			
Username *	Please enter Username			
Password*	Please enter password Matter at huirt covaries			
Confirm Password *	Please re-enter password			
Language Preference *	English			
User Access				
Facility Access *	Jubo Assisted Living			
	Jubo Care			
	Jubo Home			
Role *				
Upload To PointClickCare *	Disable			
	Grilyour fan RuinDikiCare can gelad.			

iPad preparation

- 1. Charge your iPad.
- 2. Turn on your iPad.
- 3. Connect your iPad to your local secure Wi-Fi network.

	Settings		Wi-Fi		
Airplane	Vode		Wi-Fi		
🗢 Wi-Fi	Your	Network	✓ Your Network	ê 🤶 i	
Bluetooth	ı	On			
🖤 Cellular 🛛	Jata		NETWORKS		
Personal	Hotspot	Off	Other		
Notificati	ons		Ask to Join Networks	Notify >	
Sounds			Known networks will be joined automatically. If no known networks are avail available networks.	lable, you will be notified of	
C Focus			Auto-Join Hotspot	Ask to Join >	
Screen T	me		Allow this device to automatically discover nearby personal hotspots when	no WI-FI network is available.	

4. Check that Bluetooth is enabled in your iPad settings.

Settings		Settings Bluetooth			
🕞 Air	rplane Mode		Bluetooth		
🛜 Wi	i-Fi	Your Network	Now discoverable as "Facility IPad"		
Blu		On	DEVICES $\frac{\mathbf{A}_{F_{i}}}{\mathbf{A}_{i}}$		
۲) Cel	Ilular Data				
Per	rsonal Hotspot	Off			

Auto-updating the VitalLink App

- 1. Go to **Settings**.
- 2. Click App Store.
- 3. Under the Automatic Downloads section turn on App Updates.

Settings	App Store	
Privacy	AUTOMATIC DOWNLOADS	
	Apps	
🙏 App Store	App Updates	
Wallet & Apple Pay	Automatically download new purchases (including free) made on other devices.	
	CELLULAR DATA	
Passwords	Automatic Downloads	\mathbf{O}

The VitalLink App can be downloaded from the Apple App Store. If you are using an iPad provided by Jubo, the app will already be installed on your device.

To download the VitalLink App, you will need an Apple ID.

Apple ID's

- 1. Open the App Store and tap the sign-in button.
- 2. Click Create New Apple ID.

If you don't see this option, make sure that you're signed out of iCloud.

- 3. Follow the onscreen steps. The email address that you provide will be your new Apple ID.
- 4. Enter your credit card and billing information, then tap Next. You can also choose None.
- 5. Confirm your phone number. This can help to verify your identity and recover your account if needed. Click **Next**.
- 6. Check your email for a verification email from Apple and verify your email address.

After you verify your email address, you can use your Apple ID to sign in to the iTunes Store, App Store, and other Apple services such as iCloud.

Downloading the VitalLink App

- 1. On the iPad, open the **App Store** app.
- 2. Click the **Search** tab and enter Jubo VitalLink, then click **search**.
- 3. Click the **Get** button. If you see the **Open** button instead of **Get** button, you already downloaded the app.



How to use VitalLink App

How to sign in

As a VitalLink User

Select **Canada** or **United States** from the **country selection** drop-down menu. Sign In on main screen with your assigned credentials. As an Administrator, use the credentials provided by Jubo. As a User, sign in using the credentials created by your Administrator from the VitalLink Web Portal.

Jubo Vital/ ink	<+
We connect care.	
Canada	•
Account	
Password	
Remember password	
Sign in	
or Sign in with PointClickCare	e

As a PointClickCare User

Sign In with PointClickCare on the main screen and use your credentials.

6	
Partner Login	
example.johnsmith	

Sign In	
Sign in with SSO	
PointClickCare	

Pairing vital devices

1. Click on **Settings** in the left sidebar menu. It will automatically default to the devices tab. Here you will see any paired devices.



- 2. To pair a device, click the + button in the right-hand corner.
- 3. Select a device from the available devices list and follow the onscreen instructions.



4. The device is paired once the 😑 is shown.



Repeat steps 2-4 with all devices to be paired.

For more information on availble devices and their manuals please see: www.jubohealth.com/tech-specs

Setting preferences

- 1. Click on **Settings** in the left sidebar menu.
- 2. Click on the **Preferences** tab.

Adjust your Preferences according to your facility's needs.

Preferences that can be adjusted include:

- Facility, Floor, Unit
- Resident Number, Infection Symptoms

		Jubo	Settings			Ç Sync	J Jocelyn
			DEVICES		PREFERENCES		
		®					
		Measure	Facility		Jubo Care		*
		E Record	Floor		All floors		
		Settings	Unit		All units		-
			Resident Number				Ó.
			Infection Symptoms				•
			Automatic Logout		30 minutes		•
			Default Information				
			Temperature Route		Forehead - no contact		•
			Heart Rate Type		Regular		*
			SpO2 Method		Room Air		*
•	Automatic Lagard	•					
•	Automatic Logoui	L	Resident Number			-	
			Infection Symptoms	5 mi	nutes		
				10 m	inutes		
			Automatic Logout	30 n	ninutes	_	
•	Temperature Rout	e		Oral			
			Default Information	Rect	al		
			Temperature Route	Tym	panic		
			Line Patr Tran	Axill	а		
			неат кате туре	Tem	poral Artery		
			SpO2 Method	Fore	head - no contact	_	
•	Heart Rate Type		Actinutio Logott				
			Default Information	Irreg	ular - new onset		
			Temperature Route	Irreg	ular - chronic		
				Irreg	ular - UTD onset		
			Heart Rate Type	UTD	- Unable to Determine		
			SpO2 Method	Not	Applicable		
•	Sp02 Method		Infection Symptoms	Roor	n Air	-	
			Automatic Logout	Oxyg	gen via Nasal Cannula		
				Oxy	gen via Mask		
			Default Information	Trac	h		
			Temperature Route	CPA	P		
			Heart Rate Type	BiPA	P Flow Oxygen		
			SpO2 Method	Vent			

Note: Preferences set in the VitalLink App will not be changed on the VitalLink Web Portal.

Taking measurements

- 1. Click on Measure in the left sidebar menu.
- 2. Click on Vital Signs, Blood Sugar, or Weight tab.
- 3. Click on the resident's name.
- 4. Take / Input the measurement(s).
- 5. Click Save. Once successfully saved



will appear.

Once calculated any resident weight changes will be flagged as + / - Kg and %.



For more information on Weight, please see page 13

If a wrong measurement is input, click measurement(s) to edit or click **Clear** to remove all measurements, prior to **Save**. Edits cannot be made once saved.

If a measurement is outside the thresholds, it will be displayed in red



For more information on Thresholds, please see page 31 & 35.

Note: When taking **Vital Signs** measurements, all measurements can be taken before clicking **Save**. However you must hit **Save** to switch between tabs.

Manually adjusting and inputting measurements

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on Vital Signs, Blood Sugar, or Weight tab.
- 3. Click on the resident's name.
- 4. Click on the applicable measurement(s) and scroll to edit and/or adjust the input type.
 - Temperature input type can be selected from: Oral, Rectal, Tympanic, Axilla, Temporal Artery and Forehead no contact
 - Heart Rate input can be adjusted by: Regular, Irregular new onset, Irregular – chronic, Irregular – UTD onset, UTD – Unable to Determine and Not Applicable
 - Sp02 input can be adjusted by: Room Air, Oxygen via Nasal Cannula, Oxygen via Mask, Trach, CPAP, BIPAP, High Flow Oxygen and Vent.
 - Blood Pressure input can be adjusted by: Standing L-arm, Standing R-arm, Sitting L-arm, Sitting R-arm, Lying L-arm, Lying R-arm and other.



Taking pain measurements - non verbal residents

- 1. Click on Measure in the left sidebar menu.
- 2. Click on Vital Signs tab.
- 3. Click on the resident's name.
- 4. Click on Pain and scroll to select the input type.
- 5. For non-verbal assessment select PAINAD.
- 6. Click on 🖌 icon.



- 7. Select applicable non-verbal symptoms
 - Breathing
 - Negative Vocalization
 - Facial Expression
 - Body Language
 - Consolability

Breathing	0 - Normal	*
legative /ocalization	0 - Normal	•
acial Expression	0 - Smiling or Inexpressive	*
Body Language	0 - Relaxed	*
Consolability	0 - No Need to Console	*
otal	0	

8. Click Confirm.

Jubo	Residents (Jubo Care) - All floors		ڻ ي Sync Jocelyn
	VITAL SIGNS BLOOD SUGAR WEIGHT	💄 Betancourt, Rachel	CLEAR HISTORY 🍂 🕐
🛞 Measure	Search All Reminder	1 😔	0'D
	A Main-01-A Aaron, Jubo	Temp HR 36.5 70	RR 16
Record	L Main-01-B Ledoux, Allan	Forehead - no contact Regular	
Settings	B Main-02-A Beasley, Bianca	BP Sp02/FI 130 / 80 100 /	ow Pain
	B Main-02-B Betancourt, Rachel	None Room Ai	PAINAD
	H Main-03-A Heffner, Cheri 10:53	Numerical PAINAD	Total: 7 🖍
	A Main-03-B Abernathy, Jule		
	Main-05-B Tiller, Cedric	+ Infection Signs and Symptoms	6
	S Main-06-A Shook, Maris	SAVE	
1.1.10	Main-06-A Shook Maris	SAVE	

Once selected the numerical values will total to assign a pain number to the resident. 9. Once all measurements are input, click **Save**.

Taking wheelchair measurements

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on Weight tab.
- 3. Click on the resident's name.
- 4. Toggle Wheelchair.
- 5. Click Edit.

7. Click Save.



6. Enter Wheelchair Weight, select the applicable feature(s) and add notes as needed.

Jubo		are) - All floors			Sync Jocelyn
	VITAL SIGNS BL			CLE/	AR HISTORY 🍁 💮
😪 Measure		الله Wheelchair (Kg) 20.0			
Ē	A Main-01-A Aaro	Wheelchair Accessories		EDIT	
Record	Main-01-B Ledo	Headrest		Wheelchair (Kg)	Weight (Kg)
\$	U Main-or-b Ledd	Right Armrest Left Armrest			=
Settings	B Main-02-A Beas	S Right Footrest			
		Left Footrest			
	B Main-02-B Beta	Tray			
	H Main-03-A Heff	Cushion Cushmate 2000 Cushion			
	Main-03-B Abo	☑ Other			
	A Main-03-b Abe	client often removes one foot rest for rehab			
	Main-05-B Tille	required			
	Main-06-A Sho				
		l	CANCEL SAVE	SAVE	
	Posidonto (Jubo C				¢ 0
Jubo	Residents (Jubo Ca				Sync Jocelyn
	VITAL SIGNS BL	OOD SUGAR WEIGHT	💄 Betancourt, Rach	nel CLE#	AR HISTORY 🍂 💮
	Search	All Reminder	Wheelchair Wheelchair	Headrest, Right Armrest, I	eft Armrest, Right
	A Main-01-A Aaro	n, Jubo		Footrest, Left Footrest, Tr 2000 Cushion, Other: clie rest for rehab	ay, Cushion: Cushmate nt often removes one foot
Record	Main-01-B Ledo	oux, Allan	đi	edit الله	
\$			Total (Kg)	Wheelchair (Kg)	Weight (Kg)
Settings	B Main-02-A Beas	sley, Bianca	60.2	- 20.0	= 40.2
	B Main-02-B Beta	ancourt, Rachel	Weight Change: +0.2 Kg / +1 Compared to the previous n	0.5 % nonth: 40.0 kg (2023-11-1 59 0 59 1	02)
	H Main-03-A Heff	iner, Cheri		60 . 2 Kg	
	A Main-03-B Abe	rnathy, Jule			
	Main-05-B Tille	r, Cedric			
	Main-06-A Sho	ok, Maris	+ Weight Note		
1.1.17	Main-06-B Gree	co. Griselda		SAVE	

Note: Once saved **Wheelchair Weight** will auto-populate and be subtracted from the resident's total **Weight** measurement for all following weighings. Once calculated any resident weight changes will be flagged as + / - **Kg** and %.

Patient information

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on resident's name.
- 3. Click on Resident Icon

💄 Betancourt, Rachel

This will display the basic patient information including:

- Name
- Location
- Allergies
- Medication and directions

		s (. Patient Info					
	VITAL SIGN	IS Pasie			- 1	CLEAR HISTORY	\$ * ?
œ		Dasic			- 1		
	A Mai	Name -0	Betancourt, Ra	ichel	- 1	RR	
Record		Location	Main-02-B		- 1		
-		Allergies			- 8		
Settings	B Mai	-0 Medication	Direct	ion	low	r Pair	
	B Main	1-0 Ponvory Oral Tablet	Give 1 day(s) REFLU (K21.9	mcg by mouth in the morning eve related to GASTRO-ESOPHAGEAI X DISEASE WITHOUT ESOPHAGIT	ry 3 - 1S		
	H Mai	-0 Start Date: 2023-01-12	4:00				
	A Mai	Vitacel Oral Tablet Start Date: 2023-01-12	Give 1 CARCI	tablet by mouth one time a day re NOMA IN SITU OF PROSTATE (D0	lated to 7.5)		
	Main	n-0			15		
	S Mai	0-ר			_		
	Mai				CLOSE		

Medication and allergy information

To add or edit medications on PointClickCare

- 4. Sign in to PointClickCare.
- 5. Click on the **Clinical** tab.
- 6. Click on **Residents**.

PointClickCare					(Testing)Facility_22 + Jubo Admin + 🧭	۰	Sign Out
Home* Admin* Clinical Reports Today for Juby People People Residents Date Feet Actions Actions Actions Show expect Cuick ADT New Realdent New Realdent New Module Professional Manage Users	Care Management Dashboard Calendar Hospital Tracking MDS Communications Orders LabRX Results Weights and Vitals UDA Care Programs	Quick Entry Physician Visits Order Review Dates Immunization Weight Blood Pressure Temperature Pulse Respiration Blood Sugar O2 Saturation	Other Reports Setup	ion	💭 💌		Search

7. Click on the resident's name.

Poi	ntClickCare [®]			(Testing)Facility_22 - Jubo A	dmin - 🧭 🐥 Sign Out
Home-	Admin - Clinical - Reports			a •	Search
Residen	its - Current				
All Reside	nts New Current Discharged Waiting List				
	e: All 🗸 Unit: All 🗸 Fic	or: All 👻 Primary Physici	an: Al 🗸 🗸		
Filter: Sea	rch Current Residents with sumame starting with 'B'				
	All A	CDEFGH	JKLMNOP	QRSTUVWXYZNext»	
	Name	Location	Admission Date	Payer	Status
edit adt	Barham, Tai (95896)	Main 39 - B	10/13/2015	FL MCD MNG-Sunshine State	Active
edit adt	Barksdale, Bennett (95085)	Main 48 - A	5/28/2016	Medicare A	Active
edit adt	Barlow, Shonda (95844)	Main 09 - A	9/16/2015	FL MCD MNG-United Health Care	Active
edit adt	Baron, Daina (96083)	Main 17 - A	5/31/2016	Managed Care-Billed by Level-Not MRC	Active
edit adt	Barron, Janis (96035)	Main 50 - A	2/1/2023		
edit adt	Barrows, Chase (95093)	Main 03 - A	4/1/2016	Pending-MCD & HSM	Active
edit adt	Bartels, Aurelia (95837)	Main 08 - B	11/28/2022		
edit adt	Batts, Maddie (95938)	Main 24 - B	4/9/2016	FL MCD MNG-Sunshine State	Active

5. Click on Orders.

PointClickC	are	(Testing)Facility_22 -	Jubo Admin 👻 🍼 🐥 Sign Out
Home- Admin- Ci	nical - Reports	<u>ଜ</u>	Search
	arrows, Chase (95093)		6 of 23 Prev Next
S	atus: Current Location: 44C8D75E- 03-A	Current Vitals	0
G	ender: Female DOB: 3/8/1926 Age: 96 tvsician: Luella Shiolev	BP: 130/80 mmHg 1/17/2023 01:22 1/17/2023 01:22	Pulse:70 bpm Weight:109 Kg 1/17/2023.01:22 6/6/2016 13:21
	are Profile Edit v Print v 10	Resp:16 Breaths/min 1/16/2023 22:42 BS:	O2:100 % Pain:0 1/16/2023 22:42 1/16/2023 22:42
Allergi Code Stat	s: Tree Nuts s: scrubbed		
Dash Profile Census	Med Diag Allergy Immun Orders Wts/Vitals Results MDS Assmnts Prog Note	Care Plan Tasks Misc	
New ▼ -or- Type to	Create an Order Using an Order Template		
Last Order Review: 10/3/20	2 Next Order Review: 12/3/2012 - 37:	1 days overdue	
= Order Listing Batch U	idate 🔻		Reports V
Display Filters			
	1 2 Next		

6. Click on New and select Pharmacy.

PointClick	«Care		(Tes	iting)Facility_22 - Jubo	Admin - 🥐	🔔 Sign Out
Home- Admin-	Clinical - Reports			û •		Search
	Barrows, Chase (95093)				6 of 23	Prev Next
	Status: Current Location: 44C8D75E- 03-A		Current Vitals			0
	Gender: Female DDB: 3/8/1926 Age: 96 Physician: Luella Shipley		BP: 130/80 mmHg 1/17/2023 01:22	A Temp: 36.5 °C 1/17/2023 01:22	Pulse:70 bpm 1/17/2023 01:22	Weight:109 Kg 6/6/2016 13:21
	Care Profile Edit v Print v 10		Resp:16 Breaths/min 1/16/2023 22:42	BS:	O2:100 % 1/16/2023 22:42	Pain:0 1/16/2023 22:42
All	lergies: Tree Nuts					
Code	Status: scrubbed					
Dash Profile Cen	sus Med Diag Allergy Immun Orders Wits/Vitals Results I	MDS Assmnts Prog Note Care Plan Tas	sks Misc			
New V -or- Type	to Create an Order Using an Order Template					
Pharmacy	12 Nex	xt Order Review: 12/3/2012 - 3721 days overdue				
Diagnostic	odate V					Reports V
Laboratory						
Supplement		1 2 Next				
Enteral Feed		litertions	Category	Start Date	End Date	Revision Data
Other	rofen Oral Tablet	"DAW"" Give 2 unit by mouth two times a day for Pa	al Pharmacy	Active 1/16/2023 17:00	Line Dalle	1/16/2023
lluc-	- Paulo -		e			0.00.0040

7. Input relevant information.

Resident: Barrows, Chase (95093)	
Order Details	Order Summary: 🚑
Order Date: [2/10/2023 1 3 3 2 3 2 * 2* Order Category: [Pharmacy 2 *	as needed related to UNSPECIFIED LACK OF
Communication Method: 🔵 Phone 🔾 Verbal 🔘 Prescriber written 📄 Prescriber entered * 🛹	COORDINATION (R27.9)
Ordered By: Current Primary Physician: Luela Shipley (Current Primary Physician: Luela Shipley) Saerb Libray: @ Madelsan Current Show Inactive	
Medication:	
Dispense as Written (DAW):	
Order Type: Medication - [Meds]	
Route of Administration:	
- Scheduling Details	
Add Schedule: Routine PRN One Time Only Titration STAT	
PRN 1 ©	
Dose or Admin Quantity: show all *	
PRN Administration: PRN PRN Every I Hours	
Related Diagnoses: UNSPECIFIED LACK OF COORDINATION (R27.9)	
For (Indications for Use):	
Additional Directions:	
Administered By:	
Start Date: 2/10/2023 End Date: Indefinite v	
Admin Notes Supplementary Documentation	
Add	
- Source Details	
Permanent Medication Source: Pharmacy 🗸 * 🗌 Inventory on Hand	
Pharmacy: Scarlett 🗸 *	
Pharmacy Notes:	
Save Queue & New Cancel	0

8. Click Save.

Note: Related Diagnosis is required to sync Medication information

To add or edit allergies on PointClickCare

- 1. Sign in to PointClickCare.
- 2. Click on the **Clinical** tab.
- 3. Click on **Residents**.

PointClickCare					(Testing)Facility_22 + Jubo Admin + 🤗	۰	Sign Out
Home · Admin · Clinical Reports				_	Q •		Search
Today for Juby Pacing Quicking Dee Posid Dee Posid Cons Cuick ADT New Realdert New Realdert New Staff New Staff New Staff Narage Users	Care Management Dashboard Calendar Hospital Tracking MDS Communications Orders Lab/Rx Results Weights and Vitals UDA Care Programs	Quick Entry Physician Visits Order Review Dates Immunization Weight Biood Pressure Pulse Respiration Biood Sugar O2 Saturation Pain Level	Other Reports Setup	ion	Den't Display After		

4. Click on the resident's name.

Poin	tClickCare [®]			(Testing)Facility_22 + Jubo Admin +	🥐 🐥 Sign Out
Home-	Admin - Clinical - Reports			a •	Search
Residents	s - Current				
All Resident	s New Current Discharged Waiting List				
Payer Type:	All V Unit All V Fi	or: All 👻 Primary Physicia	an: Al 🗸 🗸		
Filter: Search	h Current Residents with sumame starting with 'B'				
	All A	BCDEFGHI	JKLMNOP	QRSTUVWXYZNext»	
	Name	Location	Admission Date	Payer	Status
edit adt	Barham, Tai (95896)	Main 39 - B	10/13/2015	FL MCD MNG-Sunshine State	Active
edit adt	Barksdale, Bennett (96085)	Main 48 - A	5/28/2016	Medicare A	Active
edit adt	Barlow, Shonda (95844)	Main 09 - A	9/16/2015	FL MCD MNG-United Health Care	Active
edit adt	Baron, Daina (96083)	Main 17 - A	5/31/2016	Managed Care-Billed by Level-Not MRC	Active
edit adt	Barron, Janis (96035)	Main 50 - A	2/1/2023		
edit adt	Barrows, Chase (95093)	Main 03 - A	4/1/2016	Pending-MCD & HSM	Active
edit adt	Bartels, Aurelia (95837)	Main 08 - B	11/28/2022		
edit adt	Batts, Maddie (95938)	Main 24 - B	4/9/2016	FL MCD MNG-Sunshine State	Active

- 5. Click on Allergy.
- 6. Click on New.

PointClick	Care											(Tes	ting)Facility_22 -	Jubo Admin 🝷 🌘		Sign Out
Home+ Admin+	Clinical - R	eports											<u>6</u>	•		Search
	Barrows, C	hase (9	5093)												6 of 23 Pr	ev Next
	Status: Current	Location	n: 44C8D75	5E- 03-A							Current Vit	als				0
	Gender: Femal Physician: Luel	e DOB: la Shipley	3/8/1926	Age: 96							BP: 13 1/17/20	0/80 mmHg 123 01:22	A Temp:36.5 °C 1/17/2023 01:22	Pulse:70 bpn 1/17/2023 01	22 6/6	ight:109 Kg 2016 13:21
	Care Profile	Edit	T P	Print	•						Resp:1 1/16/20	6 Breaths/min 23 22:42	BS:	O2:100 % 1/16/2023 22	42 1/1	n:0 6/2023 22:42
Alle	ergies: Tree Nut	8														
Code 5	Status: scrubbed	1														
Dash Profile Cen:	sus Med Diag	Allergy	Immun	Orders	Wts/Vitals	Results	MDS	Assmnts	Prog Note	Care Plan	Tasks Misc	_			_	
Allergies Ne	~														Reports V	0 🕴
Display Filters																
			Allergen				Type			Ca	itegory	Reaction 1	Type/Sub Type	Severity	Dat	e v
view update strikeout		•	Tree Nuts	н			Allergy	/		Fo	od	Anaphylax	is - Hypotension	Moderate	Uni	known

7. Input relevant information.

Resident: Barrows	, Chase (95093)	
New Allergy		1
Status:	Active 🗸 *	
Date:	2/10/2023 💼 * 🗌 Unknown Date Use admission date	
Resolved Date:		
Category:	✓ *	
Allergen:		*
Allergy Type:	✓ *	
Severity:	∼	
Reaction Type:	~	
Reaction Note:		
	Save Save & New Cancel	

8. Click Save.

Adjusting systems of measurements

To adjust between metric and imperial measurements

- 1. Sign in to PointClickCare.
- 2. Click on the Admin tab.
- 3. Click on Setup.

PointClick	«Care			
Home - Admin	Clinical - Rep	ports		
Toda) People Facilis Staff Medical Prof Sh Point Messa New Reside New Staff New Medica Manage Use	fessionals nt I Professional ars	Financial Management Dashboard Billing Trust	Other Reports Setup Help	Created By

4. Click on General Configuration under Organization Setup.

PointClickCare						
Home - Admin -	Clinical - Reports					
Admin Setup Bearch	● By Name ○ By Section					
Organization Seduc General Configuratio Facility Configuratio Hautomatic Resident M Resident Message Worko Sett Department/Position Staff Configuration Message Worko Sett Pick Lists Room Listing Report Parameter Sa External Facilities Report Parameter Sa External Facilities Pharmacy Field Map ImageILogo Configur Message Configuration Online Documentatio Online Documentatio Online Documentatio Online Documentatio Standard Alert Librar Buik Consent General Noto Types	a umbering Configuration p up Ing Ing Ing Ing Storage Configuration					

5. Click Units of Measurements and select Metric or Imperial.



6. Click Save.

To adjust between Blood Sugar mmol/L or mg/dL measurements

- 1. Sign in to PointClickCare.
- 2. Click on the **Clinical** tab.
- 3. Click on **Setup**.

PointClie	ckCare [:]				
Home - Admin	Clinical Reports	Corre Management	Onick Entry	Other	
Facility Bulletin I Date Poste Show expired PointClickCare A Message	Residents Actions Quick ADT New Resident New Keidical Professional Manage Users	Calendar Hospital Tracking MDS Communications Orders Lab/Rx Results Weights and Vitals UDA Care Programs	Physician Visits Order Review Dates Immunization Weight Biood Pressure Temperature Pulse Respiration Biood Sugar O2 Saturation Pain Level	Reports Setup Help	Created By

4. Click on Weight & Vitals Configuration under Weight & Vitals.

Orders	
Orders Configuration Custom Medication Library Pick Lists Standard Time Codes Pharmacles & Other External Facilities Formulary Management Order Set Library Order Template Library	
EMAR	
Weights & Vitals	
Weights & Vitals Configuration Pick List Exception Thresholds	
Care Programs	
Care Program Library	
(Demo) FACILITY_12 491 Roberts Street Tampa, FL 35612 Phone: (813) 555-8836 j Fax: (813) 555-2115 PCC Facility ID: 6615	PointClickCare 5570 Explorer Drive Mississauga, Ontario L4W 0C4

- 5. Select between **mmol/L** or **mg/dL**.
- 6. Click Save.

PointClickCare							
Home - Admin - Clinical - Reports							
Weights & Vitals Configuration	Weights & Vitals Configuration						
Weights & Vitals Configuration Parameters							
Parameter	Value						
Hide ABW?	\bigcirc Yes	No					
Hide BMI?	◯ Yes	No					
Hide Goal Weight?	Yes	○ No					
Grace period for one month exceptions:	$5 \vee$						
Configuration option for ABW calculation type	info info	Recalculate ABW					
ABW calculation type:	Master, I	Lasser & Beckman Table for ABW 🗸					
Units Of Measure							
Blood Sugar	: 🔘 mmol						

Charting infection signs and symptoms

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on the Vital Signs tab.
- 3. Click on + Infection Signs and Symptoms.



4. Click **Yes** and add all signs and/or symptoms that apply.

Signs include: Cough, Shortness of Breath, Runny Nose, Diarrhea, Vomit, Skin Rash, Abnormal Urine, Fever and/or Chills, and Pink Eye

Symptoms include: Sore Throat, Muscle Pain, Headache, Lethargy, Smell and Taste Disorders and Abdominal Pain.

Click Save.



5. Once vital measurements have been taken, and infection signs and symptoms have been added, click **Save** to upload.

Note: To edit Infection Signs and Symptoms prior to saving, click + **Infection Signs and Symptoms** and make applicable changes. Edits cannot be made once saved.

Taking progress notes

- 1. Click on Measure in the left sidebar menu.
- 2. Click on Vital Signs or Blood Sugar.
- 3. Click on the resident's name.
- 4. Click + Progress Notes.

Jubo	Residents	(Jubo (Care) - Al	floors				Q Sync	Joceh
	VITAL SIGNS	G	BLOOD SUGAR		WEIGHT	🚢 Betancourt, Ra	achel	CLEAR HISTORY	\$
Measure	Search			All	Reminder	J	S	đ	5
0	A Main	-01-A Aar	ron, Jubo			Temp	HR	RF	t .
Record						36.5 Forehead - no contact	70 Regular		
\$		-01-B Leo	doux, Allan				G	e)
Settings	B Main	-02-A Be	asley, Bianc	а		BP	SpD2 / Flow	/ Pai	n
	Main	-02-B Be	tancourt. R	achel		130 / 80	/ -		
		02 0 00	como con c, na				126 76 120 70		
	H Main	-03-A He	effner, Cheri				130 / 80	mmHg	
	A Main	-03-B Ab	ernathy, Ju	le			131 81		
	Main	-05-B Til	ler, Cedric			+ Infection Sign	s and Symptoms		
						+ Progress Note			
	S Main	-06-A Sh	iook, Maris				SAVE		
1.1.17				60			SAVE		
b. Choose note type.	10		BLOOD SUGAR						
	-			Admis	sion Note				
		Ade	d progress i		lote		2		
	n	-01- Note	e Type	ALF AI	de Note		C		
	n	-01-		Robavi	ior		dar		
		0.2		CAAC			2		
		-02		DAD	Note (Data/Action	(Deepense)			
	n	-02		Dietan	Note (IDT)	(Response)			
	n	-03		Discha	arge Summary		⁷⁰ 79		
				eMAR	- Hour of Adminis	tration Level Note	80		
	n	-03	ear	eMAR	- Shift Level Admi	nistration Note	112		
	n	-05		eMAR-	- Medication Admi	nistration Note			

6. Type or dictate note or choose to add the measurement results as a Progress Note by clicking **+SMART INPUT**. Click **Confirm**.

Note Type	Please choose type					

7. Once vital measurements have been taken, and progress notes have been added, click **Save** to upload.

Note: To edit notes prior to saving, click **+ Progress Notes** and make applicable changes. Edits cannot be made once saved.

Note: Note types are pulled from PointClickCare

Progress note types

To create your own note type

- 1. Sign in to PointClickCare.
- 2. Click on the **Clinical** tab.
- 3. Click on **Setup**.

PointCli	ckCare [:]				
Home - Admin Today for Jubc	Clinical Reports People	Care Management	Quick Entry	Other	
Facility Bulletin I Date Poste Show expired PointClickCare A Message	Residents Actions Quick ADT New Resident New Staff New Medical Professional	Dashboard Calendar Hospital Tracking MDS Communications Orders Lab/Rx Results	Physician Visits Order Review Dates Immunization Weight Blood Pressure Temperature Pulse	Reports Setup Help	Created By
	Manage Users	Weights and Vitals UDA Care Programs	Respiration Blood Sugar O2 Saturation Pain Level		

4. Click on **Progress Note Type** under **Progress Notes**.

Poir	ntClic	«Care [®]			
Home -	Admin -	Clinical -	Reports		
Clinical Setup Bearch By Name By Section					
Progress Notes					
Progress Note Templates <u>Progress Note Types</u> Progress Note Configuration					

5. Click New.

PointClic	kCare [.]		
Home - Admin -	Clinical - Reports		
Progress Note T Corporate Skilled Nurs Sort By: O Descripti	ypes Setup ing Facility (Testing)Facility_22 on O Scope		
Progress Note Type	S	New Back	
			1 2
	Description		Туре
edit del retire	14 Day Respiratory Observation		Structured Progress Note

6. Input required details.

New Progress Note Type	
Description:	
Progress Note Type:	Standard Structured Progress Note
Template:	Public API Progress Note 🗸
High Priority:	
Appears on shift report:	
Appears on 24 hr. report:	
Practitioner Engagement Hotlist:	
Allow Data Sharing:	
Scope:	(Testing)Facility_22
	Save Save & New Cancel

Assigning protocols

- 1. Click on Measure in left sidebar menu.
- 2. Click on the resident's name.
- 3. Click 🅼 button to add a **Protocol Reminder**.

Jubo	Residents (Jub	o Care) - All fle	oors				ې Sync	J Jocelyn
	VITAL SIGNS	BLOOD SUGAR		WEIGHT	💄 Betancourt, Rad	chel CLE	AR HISTORY	\$
⊗ Measure	Search		All	Reminder	J	69	de	
Ē	A Main-01-A	Aaron, Jubo			Temp	HR	RR	
Record	Main-01-B	Ledoux, Allan						
¢ Settings	B Main-02-A	Beasley, Bianca			BP	SpO2 / Flow	Pair	1
	B Main-02-B	Betancourt, Rach	iel		/	/		

- 4. Click on the required Protocol.
- 5. Select a start date and time and click Assign Protocol.

Protocol Ren	ninders			
Fall protocol			⊗ ^	
Protocol	Fall protocol		~	
Reminder 1				
Measurement	Pain			
Start *	2023-03-09	() 10:54		
Frequency	Every 4.0 hour(s)			
Duration	1 week(s)			
			ASSIGN PROTOCOL	
+ Add Protocol				

6. To deactivate a Protocol, click 🔔 and click **Deactivate**.

Protocol Reminders							
Fall protocol (Ongoing))	2023-03-09 10:54 ~ 2023-03-16 11:54 🔺					
Protocol	Fall protocol						
Reminder 1							
Measurement	Pain						
Start	2023-03-09 10:54						
Frequency	Every 4.0 hour(s)						
Duration	1 week(s)						
		DEACTIVATE					
+ Add Protocol							

All Protocol Reminders will be displayed under the Reminder tab.

All Reminder

Protocols can be set facility-wide from the VitalLink Web Portal and assigned on an individual basis from the VitalLink App.

For more information on Protocols please see pages 22, 32 & 36.

Head Injury Routine

- 1. Click on Measure in the left sidebar menu.
- 2. Click on the **Reminder** tab.
- 3. Click on the resident's reminder.
- 4. Take / Input the measurement(s).
- 5. Click + HIR Neurological checks.



6. Fill in the assessment.



- 7. Click Confirm.
- 8. Click Save.

Note: Vitals will auto-populate in the assessment if done before opening the assessment. **Note:** A PDF of the assessment will sync to a residents **Miscellaneous** tab in PointClickCare. To create a Head Injury Routine (HIR) Neurological Check Protocol please see **page 36**.

Viewing and updating reminders

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on the **Reminder** tab. Set Protocol reminders will be displayed here.



If a reminder is overdue it will show Overdue . To skip a reminder, click and provide a reason for skipping the reminder and click **Confirm**.

Jubo	Residents (Ju	bo Care) - All flo	oors				Ç Sync	Joc) elyn
	VITAL SIGNS	Skip Reminder				CLEA	R HISTORY	\$ *	0
😪 Measure	Search	To skip this reminder, p	blease provide a reason.			ç			
D	03-08 12:00	Person *	Enter Peacep			2			
Record	Main-20 12:56 Pain	Reason							
\$	03-08 16:00					2			
Settings	Main-20 Overdue					Flow	Pai	י י	
	03-08 20:00								
	Main-20 Overdue								
	03-09 00:00								
	Main-20 Overdue								
	03-09 04:00			CANCEL	CONFIRM				
	Main-20			GARGEL	CONTINUE.				
1110	Overdue)	04:56 Pain							

For more information on Protocols please see pages 22, 32 & 36.

Reviewing residents' history

- 1. Click on **Measure** in the left sidebar menu.
- 2. Click on Vital Signs, Blood Sugar, or Weight tab.
- 3. Click on the resident's name.

00	Residents (Ju	ıbo Care) - All f	iloors					ф iyne	Jacelyn
		BLOOD SUGAR		WEIGHT	💄 Betancourt, Rac	hel	CLEAR HIST	ORY 1	k ()
ure	Search		All	Reminder	-			6°D	
rd	A Main-01-	A Aaron, Jubo			36.5 Forehead - no contact	70 Regular			
ngs	Main-01-	A Beasley, Bianca			() BP	C2 SpD2 / Flow	N	(1) Pain	
	B Main-02-	B Betancourt, Rac	:hel		130 / 80	1			
	H Main-03-	-A Heffner, Cheri	heri			129 79 130 / 80	mmHg		
	A Main-03-	-B Abernathy, Jule							
	Main-05-	Main-05-B Tiller, Cedric		+ Infection Signs and Symptoms + Progress Note					
	Main-06-	-A Shook, Maris				SAVE			
7	A Main OR	D Orono Orionido				104 EU 1968.			1

4. Click **History** to review the last 10 recorded measurements of this patient for the applicable tab.

		- / -									-			0
Jubo	Vital Signs				cord			Last 10 rec						
	VITAL SIGN	NS ⁴	vital SI	giis ke	coru				Lust	101600103	CLEA	R HISTORY	æ	0
Measure			Current		-	-	-	-/-	-/-	-				
	A Mai	n-0	Date	Time	Temp(°C)	HR	RR	BP(mmHg)	SpO2/Flow	Pain		RR		
E			02-24	10:59	39.5	70	16	130/80	100/-	2				
\$	L Main	n-0			Temperatur SpO2 Metho Headache.	e Route: l od: Room	Forehead Air. Symp	- no contact. Hea otoms: Yes. Musc	art Rate Type: I :le or joint pain	Regular.				
Settings	B Mai	n-0	02-22	08:04	36.5	70	12	130/80	100/-	0	low	Pair		
	B Mai	n-0			Temperatur SpO2 Metho	e Route: I od: Room	Forehead Air.	- no contact. Hea	art Rate Type: I	Regular.				
	H Mai	n-0	02-21	17:46	36.5 Temperatur Method: Ro	64 e Route: ' om Air.	16 Tympanic.	130/80 Heart Rate Type	100/- e: Regular. SpO	2				
	A Mai	n-0	02-21	15:51	36.5	70	-	130/80	100/-	-				
	т Маі	n-0			Temperatur SpO2 Metho	e Route: I od: Room	Forehead Air.	- no contact. Hea	art Rate Type: I	Regular.				
			02-17	15:20	40.5	68	-	133/80	100/-	8				
	S Mai	n-0								Close	E			
1.1.10	Mai	-06	B Groce	Grise	Ida				_					

Reviewing measurement records

- 1. Click on **Records** in the left sidebar menu.
- 2. Click on **Vital Signs**, **Blood Sugar**, or **Weight tab** and review the list of measurements taken that day.
- 3. Click on date range selection to modify period for review, if required.

odu	Record (Jubo	Care) - A	ll floors					ې Sync	J Jocely
	VITAL SIGNS	BLOO	D SUGAR	WEIGHT					
ې sure	2023-02-22	Search							
		Temp(°C)	HR	RR	BP(mmHg)	SpO2/Flow	Pain	0	Upload
	Main-01-B Ledoux, Allan	- SpO2 Method:	- Room Air.	-	-/-	98/-	-		14:51
	Main-01-A Aaron, Jubo	36.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0		14:33
	Main 4-124-D Bed, Testing	36.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0 Symptoms: No.		08:08
	Main 4-124-C Abernathy, Edie	36.5 Temperature Ro Muscle or joint	70 pute: Forehead - pain.	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	2 Symptoms: Yes.		08:08
	Main 4-124-A Heath, Amber	36.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0 Symptoms: No.		08:08 (P)
	Main 4-124-B Acker, Ozella	36.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0 Symptoms: No.		08:08
	Main 4-124-A Heath, Amber	36.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0		08:08
	Main 3-126-C Alderman, Nick	39.5 Temperature Ro	70 oute: Forehead -	16 no contact. Heart Rate	130/80 Type: Regular. SpO:	100/- 2 Method: Room Air.	0 Symptoms: Yes. F	ever	08:08

From here you will see what data has and hasn't been synced to PCC.





Measurements, progress notes and infection symptoms input with PointClickCare sign in credentials will sync directly to PointClickCare.

Measurements, progress notes and infection symptoms input without PointClickCare sign in credentials will need to be reviewed on the VitalLink Web Portal before being synced to PointClickCare.

Jubo	Record (Jubo	Care) - All floors	Sync Jocelyn
eeord Record Settings	VITAL SIGNS 2023-02-22 C Addin-01-8 Ledoux, Allan Aaron, Jubo Adaron,	Upload Status 	
1.1.10	Alderman, Nick		

Sync button

The VitalLink app automatically syncs data as you work; however, if your facility's Wi-Fi isn't working, all data will continue to be recorded. When you're ready, click the sync button in the top right corner to sync the data to the VitalLink Web Portal.

Jubo	Residents (Jul	oo Care) - All floo	ors			ڻ Sync	Joc	J elyn
	VITAL SIGNS	BLOOD SUGAR	WEIGHT	💄 Aaron, Jubo	CLE	AR HISTORY	ţ+	?
®	Search	A	II Reminder	П	\sim	ala		

User button

Click on your Username in the top right corner.

This will show a drop-down menu of:

Language – New languages coming soon!

Issue Report – Use this feature to report any issues with the app.

- 1. Select date and time.
- 2. Select **issue category**: Device values not synced, Measurement data failed to upload to the EHR system, abnormal values caused by device malfunction, Other.
- 3. Write a description of the issue.
- 4. Click Send to submit.

Sign Out – use this button to sign out of the App.

Jubo	Residents			内	Language
	VITAL SIGNS	BLOOD SUGAR	WEIGHT	!	Issue Report
⊗ Measure	Search			€	Sign out
Record					

How to use VitalLink Web Portal

How to sign in

As a VitalLink User

Select **Country Setting** in the bottom right-hand corner and select **Canada** or **United States** from the drop-down menu. Click **Confirm**.

Sign In on main screen with your assigned credentials that have been provided to you.



As a PointClickCare User

Click Sign In with PointClickCare on the main screen and sign in using your credentials.

Partner Login	
example.johnsmith	

Sign In	
or	
<u>Sign in with SSO</u>	
PointClickCare® © 2000-2021 PointClickCare Technologies Inc.	

Overview of dashboard

Jubo	Jubo - Jubo Care								n a
Vital Link ^{web}	2023-02-24 Jubo C	are Daily Performan	се						13:00 Updated
Jubo Care –	All Floors 👻 All Unit	s •							
Home	Vital Sign						Current residents: 221 Measured residents: 5	Infection Symptoms	Total number: 2
Admin				J Temperature	1	A Multipl	le Vital Signs O	2	
Records				resi	dent(s)		resident(s)	1	
Health Record Monitor				C SpO2	0 dent(s)	[일 Blood	Pressure O resident(s)		
Resident Records	• Normal 4	 Abnormal 1 	Measured 5	🔥 Respiration I	Rate O	😪 Heart I	Rate O	0 a Main M ● No Symptoms ● I	ain 2 Main 3 Main 4
Protocol Log				resi	dent(s)		resident(s)		
Settings	Blood Sugar		Measured residents: 3	Smart Monito	ring List				Total number: 4
User Setting	📮 Abnormal			Location	Name	Status	Abnormal vital signs	Infection symptoms	Update
Default Threshold Setting		1 resident(s)		Other					
Protocol Setting	Location Name	Blood Sugar(n	nmol/L)	Main - 05 - B	Tiller, Cedric	02-21 Fall protocol (Ends: 02-22)	Normal	-	02-22 10:04
Access Level Setting	Main - 05 - B Tiller, Cedric	AC 7.9 12:59		Main - 05 - B	Tiller, Cedric	02-20 Blood Glucose (Ends: 02-21)	Normal	-	02-21 19:46
				Main - 01 - B	Ledoux, Allan	02-20 Blood Glucose (Ends: 02-22)	Normal	-	02-22 17:15
				Main - 416 - C	Battle, Princess	02-20 Monthly Weight Measurement	Normal	-	02-23 14:50

Admin button •

		↑ J
	0	Support
WEIGHT	*	Jubo Admin
	€	Sign Out

- Support: Direct access to the _ VitalLink customer support web page.
- User: Edit the User Settings for your account.
- Sign Out —

Floors •

Facility

•



• Units

Health Record Monitor

Jubo	Jubo - Jubo Care							
Vital Link ^{web}	2023-03-09 Jubo Care Daily Performance							
Jubo Care 👻	All Floors 👻	All Units						
		3F						
Home	Vital Sign	4E						
		6A						
Records		2E						
Health Record Monitor		8B a						
Resident Records		60						

• Vital Signs: number of Normal, Abnormal, Measured



• Number of Current Residents, Measured Residents

Current residents: 105 Measured residents: 5	Infec

• Infection Symptoms graph with Measured Residents

fection Sy	rmptoms	Measured Resident: 2
4		
3-		
2		
1		
0	Mair	
	No Symptoms	tion Symptoms

• Blood Sugar: Measured Residents, Abnormal Residents

ood Sugar	Measured residents: 3
📮 Abnormal	
	1
	resident(s)
ocation	Blood Sugar(mmol/L)
ame	
Aain - 05 - B	AC 7.9

• Smart Monitoring List

Smart Monito	ring List				Total number:
Location	Name	Status	Abnormal vital signs	Infection symptoms	Update
Other					
Main - 05 - B	Tiller, Cedric	02-21 Fall protocol (Ends: 02-22)	Normal		02-22 10:04
Main - 05 - B	Tiller, Cedric	02-20 Blood Glucose (Ends: 02-21)	Normal	-	02-21 19:46
Main - 01 - B	Ledoux, Allan	02-20 Blood Glucose (Ends: 02-22)	Normal	-	02-22 17:15
Main - 416 - C	Battle,	02-20 Monthly Weight Measurement	Normal	-	02-23

Health record monitor

Click on **Health Record Monitor** in the left sidebar menu. All records taken that day will automatically display here. Here you can review the upload status for that day's measurements.

Jubo	Health Reco	rd Monitor												† 0
Vital Link ^{web}														
Jubo Care 🔶		VITAL SIGN	is				BLOOD SUGAR					WEIGHT		
	2023-02-21	All Time 👻	All Floors +	All Units	* F									
Home	Location	Name	Temp(*C)	HR	RR	BP(mmHg)	SpO2(Flow)	Pain	Info	Symptoms	Prog Note	Recorded by	Time	OUpload
Admin	Main-104 B	Belton, Griselda L.	36.5	70	19	130 / 80	100	0	۵			Jooelyn	19:50	0
Records	Main-104 A	Bateman, Klara B.	36.5	74	16	130 / 80	100	0	ė.			Jocelyn	19:49	0
Health Record Monitor	Main-103 B	Daniels, Ilda	36.5	70	16	130 / 80	100	2	Ê			Jocelyn	19:49	0
Resident Records	Main-103 A	Alderman, Ione A.	37.5	70	16	130 / 80	100	0	ė			Jocelyn	19:49	
Protocol Log	Main-102 B	Jensen, Ocie P.	36.5	70	24	130 / 80	100	0	Û			Jocelyn	19:49	
Settings	Main-102 A	Youngblood, Versie	36.5	70	13	130/80	100	0	Ġ			Jocelyn	19:49	0

Residents can be sorted by Time, Floor, and Units.

- 1. Click on **Vital Signs**, **Blood Sugar** or **Weight** tab to review measurements, symptoms and progress notes.
- 2. Click on date range selection to modify period for review, if required.
- 3. Use the search bar to find specific residents.

Syncing Data with PointClickCare

- 1. Click on Health Record Monitor in left sidebar menu.
- 2. Click on **Vital Signs**, **Blood Sugar** or **Weight** tab to review measurements, symptoms and progress notes.
- 3. Click on date range selection to modify period for review, if required.
- 4. If there is data that needs to be synced to PointClickCare, the cloud icon to the right of each resident record will be empty 🛆 .
- 5. To sync measurements, click 👩 button in the right-hand corner.
- 6. Review data and select individual files ready for upload to PCC. Alternatively, select all files to bulk upload.

	lonitor												n 🕖
	WTAL SIGNS					BLOCO SUGAR					WEIGHT		
2023-03-09 🖬	All Time + All Floo	All A	Units +	F									
Location	Name	Temp(*C)	HR	RR	8P(mmHg)	SpO2(Flow)	Pain	Info	Symptoms	Prog Note	Recorded by	Time	@Upload
Main-02 B	Betancourt, Rachel	36.5	70	16	-/-	-	-			0	admin01	12:53	0
Main-03 A	Heffner, Cheri	36.5	67		-/-	-		ø	0		admin01	12:53	0
	2023-03-09 2 C	VITAL EDDS VITAL EDDS VITAL EDDS OLIFICATION All Time - All Falls Man-23 A Mather 23 A	All Time All Time	Attractors Attract	At Time At Time <t< td=""><td>VITAL 1004 VITAL 1004 VITAL 1004 P 023 03 01 All Time - M Floor - M F</td><td>Marine view view view view view view view vie</td><td>NEXA, SPARE NEXA, SPARE NE</td><td>NYA KANGA - MARLAN - PORTON - MARLAN AND AND AND AND AND AND AND AND AND A</td><td>NINE All Tanes All Dates All</td><td>VITAS SIDAR VITAS SIDAR</td><td>entri VIII. Stands - MI Plans - M Unit - PI Containe A MI Plans - M Unit - PI Containe A MI Plans - M Unit - PI Containe A Market - Market - PI Mane-220 Bencourt, Itachel 365 P2 6 P3 - 1/ P P3 P</td><td>NINE WORK NINE WORK</td></t<>	VITAL 1004 VITAL 1004 VITAL 1004 P 023 03 01 All Time - M Floor - M F	Marine view view view view view view view vie	NEXA, SPARE NE	NYA KANGA - MARLAN - PORTON - MARLAN AND AND AND AND AND AND AND AND AND A	NINE All Tanes All Dates All	VITAS SIDAR VITAS SIDAR	entri VIII. Stands - MI Plans - M Unit - PI Containe A MI Plans - M Unit - PI Containe A MI Plans - M Unit - PI Containe A Market - Market - PI Mane-220 Bencourt, Itachel 365 P2 6 P3 - 1/ P P3 P	NINE WORK NINE WORK

- 7. Click **Upload** in bottom bar.
- 8. Confirmed data is now synced with PCC.

= Ready to Upload / Not Synced

= Svnced

Resident records

1. Click on **Resident Records** in the left sidebar menu.

Jubo	Resident Records	† 🖲
Vital Link ^{web}		
Jubo Care 👻	All Floors • All Units • Current •	
Home	A Main - 01 - A - Aaron, Jubo	03/08 updated
Admin Records	L Main - 01 - B - Ledoux, Allan	03/05 updated
Health Record Monitor	B Main - 02 - A - Beasley, Blanca	02/23 updated
Protocol Log Settings	B Main - 02 - B - Betancourt, Rachel	03/09 updated
User Setting	H Main - 03 - A - Heffner, Cheri	03/09 updated
Protocol Setting	A Main - 03 - B - Abernathy, Jule	02/23 updated
Access Level Setting	Main - 05 - B - Tiller, Cedric	02/24 updated

Residents can be sorted by Floor, Units and Resident Status.

Alternatively, you can use the search bar to find a specific resident by name.

2. Click on Resident's name to review their data.

Jubo	← Resid	dent Record	ls > Main - 01 E	Ledoux, A	llan								n 💿
Vital Link ^{web}	Personal He	alth Record											¢
Jubo Care 🔶			VITAL SIGNS				BLOOD SUGAR				WEIGH		
	Last 7 Days	•											
Home	Date	Time	Temp(*C)	HR	RR	BIP(mmHg)	SpD2(Flow)	Pain	Info	Symptoms	Prog Note	Recorded by	@Upload
Admin	2023												
Records	03-05	21:09	37.4	-		-/-		-	÷.			admin01	\bigcirc
Health Record Monitor													
Resident Records													
Protocol Log													
Settings													
User Setting													
Default Threshold Setting													

- 3. Use the range selection to review set time periods, or make a custom date range.
- 4. Click on Vital Signs, Blood Sugar or Weight tab to review measurements.
- 5. Modify period for review using range selection option, if required.
- 6. Click 🗱 to adjust personal threshold for selected resident.

Jubo	 Personal Threshold Setting 			↑ 0
Vital Link ^{web}	Edit Personal Thresholds			
Jubo Care -				RESTORE TO DEFAULT
Home	Vital Sign	Threshold Low	Threshold High	
	Temperature (*C)	36.5 -	- + 38.5	- +
Admin	Heart Rate (bpm)	50 -	- + 120	- +
Records	Respiration (Breaths/min)	12 -	- + 30	- +
Health Record Monitor	Blood Pressure Systolic (mmHg)	80 -	- + 160	- +
Resident Records	Blood Pressure Diastolic (mmHg)	40	- + 100	- +
Protocol Log	O2 Saturation (%)	97 -	+ 100	- +
Settings	Pain		1	- +
User Patrice	Blood Sugar AC(mmol/L)	5.6 -	- + 7.8	- +
User setting	Blood Sugar PC(mmol/L)	5.6	+ 11.1	- +
Default Threshold Setting	Weight (Kg)	32 -	- + 200	- +
Protocol Setting	The current thresholds of this resident are set following Default Thresholds.			
				CANCEL SAVE

- 7. To return to facility thresholds click RESTORE TO DEFAULT
- 8. Click **Yes** to restore.



For more information on thresholds please see page 34.

Protocol log

1. Click on **Protocol Log** in the left sidebar menu.

From here you can review all residents Assigned, Deactivated, Pending, Complete and Incomplete Protocols.

Residents can be sorted by Floor, Units and Resident Status.

Use the date range selection to modify period for review, if required.

Jubo	Protocol Log						🕆 💿
VitalLink ^{web}	Search						
Jubo Care 👻	2023-03-09 💼 All Floo	rs 👻 All Units 💌	All Statuses 👻				Showing data prior tomorrow midnight.
Home	Reminder Time	Location	Name	Measurement	Recorded By	Record Time	Status
	Fall protocol						
Admin	03-09 02:56	Main-201 A	Shull, Marquerite	Pain			Pending
Records	03-09 06:56	Main-201 A	Shull, Marquerite	Pain			Pending
Health Record Monitor	03-09 10:56	Main-201 A	Shull, Marquerite	Pain			Pending
Resident Records		Main-02 B	Betancourt, Rachel	Pain	admin01	03-09 12:54	Protocol Assigned
Protocol Lon		Main-02 B	Betancourt, Rachel	Pain	admin01	03-09 12:54	Protocol Deactivated
	03-09 14:56	Main-201 A	Shull, Marquerite	Pain			Pending
Settings	03-09 18:56	Main-201 A	Shull, Marquerite	Pain			Pending
User Setting	03-09 22:56	Main-201 A	Shull, Marquerite	Pain			Pending
Default Threshold Setting							
Protocol Setting							
Access Level Setting							

For more information on Protocols please see pages 21, 22, 32 & 36.

User settings

1. Click on **User Settings** in the left sidebar menu.

Jubo	User Setting	↑ ⓐ
Vital Link ^{web}		
Jubo Care 🚽	All Statuses + All Users +	
Home	Adolfo_manager PCC Usemame: From PointClicKare Access: Jubo Asisted Living_Jubo Care_Jubo Home	
Admin	Alice(RN) PCC	
Records	Username: From PointClickCare Access: Jubo Care,Jubo Home	
Health Record Monitor	Jordon(Social Work) PCC	
Resident Records	Username: From PointClickCare Access: Jubo Care,Jubo Home	
Protocol Log	Jubo Admin PCC	
Settings	Access: Jubo Assisted Living, Jubo Care, Jubo Home	
User Setting	Jubo Tw Username: jubo1	
Default Threshold Setting	Access: Jubo Assisted Living,Jubo Care,Jubo Home	
Protocol Setting		
Access Level Setting		

- 2. Click 🕂 to create user accounts.
 - a. Enter the user's Full Name (First Name, Last Name)
 - b. Create the Username
 - c. Create the Password
 - d. Language default is set to English
 - e. Select facilities, floors, and units the user can access
 - i. Default Facility
 - ii. Default Floor
 - iii. Default Unit
 - f. Select Role
 - g. Enable or Disable the user's access to upload data to PointClickCare.

Create User Setting							
Basic Setting							
Full Name *	Please enter First and Last Name						
Username *	Please enter Username						
Password *	Please enter password						
Confirm Password *	Maat le al laaf 8 dariedee Please re-enter password						
Language Preference *	English						
User Access							
Facility Access *	Jubo Assisted Living						
	Jubo Care						
	Jubo Home						
Role "							
Upload To PointClickCare *	Disable						
	Only user from PaintCliciCare can upload.						

CANCEL

To deactive a user or activate a previously deactivated user

1. Click on **User Settings** in the left sidebar menu.

Jubo	User Setting	1 a
Vital Link ^{web}	Search	
Jubo Care 🚽	All Statuses • All Users •	
Home	Adolfo_manager POC Username: From PointClcxCare Access: Jubo Assisted Living,Jubo Care,Jubo Home	
Admin Records	Alice(RN) PCC Username: From PointClickCare Access: Jubo Care,Jubo Home	
Health Record Monitor Resident Records	Jordon(Social Work) PCC Username: From PointCickCare Access: Jubo Care, Jubo Home	
Protocol Log	Jubo Admin IPCC Username: From PointClckCare	
Settings	Access: Jubo Assisted Living, Jubo Care, Jubo Home	
User Setting	Jubo Tw Username: jubo1	
Default Threshold Setting	Access: Jubo Assisted Living, Jubo Care, Jubo Home	
Protocol Setting		
Access Level Setting		

2. Click on user to edit.

Jubo	← User Setting		n 💿
Vital Link ^{web}	Edit User Setting		
Jubo Care 👻	Basic Setting		
ome	Full Name *	NA tester	
ecords	Username*	natester	
Health Record Monitor	Activation Status *	✓ Yes	
Resident Records		No	
Protocol Log			
ettings	Password	Prease enter password Must be at least 8 characters	
User Setting	Confirm Password	Please re-enter password	
Default Threshold Setting	Language Preference *	English	*
Protocol Setting	User Access		
Access Level Setting	Facility Access *	✓ Jubo Assisted Living	
		V Jubo Care	
		🗸 Jubo Home	
	Default Facility *	Jubo Care	÷
	Default Floor *	All Floors	*
	Default Unit *	All Units	•
	Role *	Admin	
	Upload To PointClickCare *	Registered Nurse Licensed Nurse	
		Only user from PointClickCare can upload.	
		CANCE	L SAVE

- 3. Under Activation Status click Yes to activate or No to deactivate the user.
- 4. Click Save.

Default threshold settings

1. Click **Default Threshold Settings** in the left sidebar menu.

ეინი	← Default Thresholds Setting			f (3)
Vital Link ^{web}	Edit Default Thresholds(Jubo Care)			
Jubo Care 🗸	Vital Sign	Threshold Low	Threshold High	
Home	Temperature (°C)	36.5 - +	38.5	- +
	Heart Rate (bpm)	50 - +	120	- +
Admin	Respiration (Breaths/min)	12 - +	30	- +
Records	Blood Pressure Systolic (mmHg)	80 - +	160	- +
Health Record Monitor	Blood Pressure Diastolic (mmHg)	40 - +	100	- +
Resident Records	O2 Saturation (%)	97 - +	100	- +
Protocol Log	Pain		1	- +
Settings	Blood Sugar AC(mmol/L)	5.6 - +	7.8	- +
Liter Setting	Blood Sugar PC(mmol/L)	5.6 - +	11.1	- +
oser oceanig	Weight (Kg)	32 - +	200	- +
Default Threshold Setting	Last modified: Jocelyn 2023-02-22			
Protocol Setting				
Access Level Setting				
			CANC	EL SAVE

- 2. Using the +/- buttons, or by typing, edit the facility Low and High thresholds, including:
 - Temperature (°C)
 - Heart Rate (bpm)
 - Respiration (Breaths/min)
 - Blood Pressure Systolic (mmHg)
 - Blood Pressure Diastolic (mmHg)
 - O2 Saturation (%)
 - Pain
 - Blood Sugar AC (mmol/L)
 - Blood Sugar PC (mmol/L)
 - Weight (Kg)
- 3. Click Save.

For more information on thresholds please see page 31.

Protocol settings

1. Click on **Protocol Settings** in the left sidebar menu. All available protocols will be displayed here.

Jubo	← Protocol Setting			1	a
Vital Link ^{web}	Protocol Overview				
Jubo Care 🗸	Protocol	Measurement	Frequency	Duration	
Home	Blood Glucose	Blood Sugar	Every 1 day(s) at 9, 12, 18 o'clock	5 day(s)	
Admin	Fall protocol	Pain	Every 4 hour(s)	1 week(s)	
Admin	Fall Protocol	Pain	Every 1 hour(s)	1 week(s)	
Records	Monthly Weight Measurement	Weight	Every 4 week(s) on Wed at 9 o'clock	Never Ends	
Health Record Monitor					
Resident Records					
Protocol Log					
Settings					
User Setting					
Default Threshold Setting					Ð

- 2. Click 🕂 button to create new protocols.
- 3. Enter protocol name.
- 4. Select applicable measurement(s) from the dropdown menu.

Create New Protocol	
Protocol®	Test
Reminder 1	
Measurement®	Temp
	HR
Frequency *	RR
	BP
Ends *	Sp02
	Pain
Assessment	Blood Sugar
	Weight

- 5. Enter the reminder frequency.
 - Hour(s)

Jubo	← Protocol Setting	^	a
Vital Link ^{web}	Create New Protocol		
Jubo Care 🗸	Protocol*	Test	
Home	Reminder 1		
Admin	Measurement *	Temp	*
Records	Frequency *	Every 2 - + hour(s)	*
Health Record Monitor	Ends *	Never Set Duration	
Resident Records	Assessment		÷
Protocol Log		+ ADD R	EMINDER
Settings			

• Day(s) – Enter the Frequency Select the Measure Time

Jubo	← Protocol Setting	↑ ©
Vital Link ^{web}	Create New Protocol	
Jubo Care 👻	Protocol *	Test
Home	Reminder 1	
Admin	Measurement*	Pain -
Records	Frequency*	Every 5 day(s)
Health Record Monitor	Measure Time *	0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19
Resident Records		20 21 22 23
Protocol Log	Ends*	✓ Never Set Duration
Settings	Accessment	
User Setting	Assessment	+ ADD REMINDER
Default Threshold Setting		

 Week(s) – Enter the Frequency Select the Day(s) to run the protocol Select the Measure Time

Jubo	← Protocol Setting	🔶 🔶
Vital Link ^{web}	Create New Protocol	
Jubo Care 👻	Protocol *	Test
Home	Reminder 1	
Admin	Measurement *	Pain -
Records	Frequency *	Every 1 / week(s) ~
Health Record Monitor	On Day(s) *	M T W T F S S
Resident Records	Measure Time *	0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19
Protocol Log		20 21 22 23
Settings	Ends*	V Never Set Duration
User Setting		
Default Threshold Setting	Assessment	+ ADD REMINDER

- 6. Select Never to continuously run the protocol or Set Duration.
- 7. Select applicable **Assessment** from the dropdown menu.

Jubo	← Protocol Setting	A 🔕
Vital Link ^{web}	Create New Protocol	
Jubo Care 👻	Protocol*	Test
Home	Reminder 1	
Admin	Measurement *	Pain *
Records	Frequency*	Every 1 week(s) ~
Health Record Monitor	On Day(s) *	M T F S S
Resident Records	Measure Time *	0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19
Protocol Log		20 21 22 23
Settings	Ends*	Never Set Duration
User Setting		
Default Threshold Setting	Assessment	None HIP. Maurological chacks
Protocol Setting		
Access Level Setting		

For more information on HIR - Neurological checks please see pages 21.

8. Click Save.

Jubo	← Protocol Setting		🕆 💿
Vital Link ^{web}	Create New Protocol		
Jubo Care 👻	Protocol*	Test	
Home	Reminder 1		
Admin	Measurement *	Pain	*
Records	Frequency*	Every 1 - +	week(s)
Health Record Monitor	On Day(s) *	M T W T F S S	
Resident Records	Measure Time *	0 1 2 3 4 5 6 7 8 9	10 11 12 13 14 15 16 17 18 19
Protocol Log		20 21 22 23	
Settings	Ends*	✓ Never	Set Duration
User Setting			
Default Threshold Setting	Assessment		
Protocol Setting			- ADD NEMINOLS
Access Level Setting			
			CANCEL SAVE

To add a second reminder click + ADD REMINDER and repeat steps 2-8.

Note: Protocols can be set facility-wide from the VitalLink Web Portal and assigned on an individual basis from the VitalLink App.

For more information on Protocols please see pages 21, 22 & 32.

Access level settings

1. Click **Access Level Setting** in the left sidebar menu. This will display our pre loaded **Role** and **Access Levels**.

Jubo	← Access	← Access Level	
Vital Link ^{web}	Access Level C	Access Level Overview	
Jubo Care 👻	Role	Access Levels	
	System		
Home	Admin	Web (Manage): User Setting, Access Level Setting, Personal Threshold Setting, Default Threshold Setting, Protocol Setting App: Assign Protocol, Deactivate Protocol, Skip Reminder	
Records	Licensed Nurse	Web (View): Personal Threshold Setting, Default Threshold Setting, Protocol Setting App: Assign Protocol, Deactivate Protocol	
Health Record Monitor	Registered Nurse	Web (Manage): Personal Threshold Setting Web (View): Default Threshold Setting App. Assign Proceed, Deactivite Protocol, Skip Reminder	
Resident Records	Custom		
Protocol Log	Health Care Aide	Web (Manage): User Setting, Access Level Setting Web (View): Personal Threshold Setting, Default Threshold Setting, Protocol Setting	
Settings	Personal Support Worker	Web (Manage): User Setting, Access Level Setting, Personal Threshold Setting Web (View): Default Threshold Setting, Protocol Setting	
User Setting			
Default Threshold Setting			
Protocol Setting			
Access Level Setting			

2. Click + button to create a custom Role.

a. Enter Role Web

- b. User Setting: None or View / Manage
- c. Access Level Setting: None or View / Manage
- d. Personal Threshold Setting: None or View or View / Manage
- e. Default Threshold Setting: None or View or View / Manage
- f. Protocol Setting: None or View / Create / Edit / Delete / Manage

Арр

- g. Assign Protocol: Yes or No
- h. Skip Reminder: Yes or No

Jubo	← Access Level		A (3)
Vital Link ^{web}	Create Role		
Jubo Care	Role*	Enter Role	
Home	Web		
Admin	Settings are strongly adviced for managerial or administrative	roles only.	
Records	User Setting *	None	
Health Record Monitor	Access Level Setting *	None	
Resident Records	Personal Threshold Setting*	None	
Protocol Log	Default Threshold Setting *	None	•
Settings	Protocol Setting*	None	•
User Setting	Арр		
Default Threshold Setting	Assign Protocol*	Yes	✓ No
Protocol Setting	Skin Dominder*	Vos	
Access Level Setting	Skip Kerminder	102	* NU
Protocol Setting Access Level Setting	Skip Reminder*	Yes	✓ No

Troubleshooting Checklist

Glucose monitor _____

 \Box Check that the batteries are correctly installed.

- \Box Test with a new battery.
- □ Remove the device from paired devices and re-pair the device.
- \Box Insert test strip, with contact bars end first and facing up.
- Ensure the device is being used correctly (For example test strip is inserted properly.)
- \Box Close and relaunch the VitalLink App.
- \Box Sign out and sign back into the VitalLink App.
- \Box Try taking the vital signs again.

Blood pressure machine _____

- \Box Check that the batteries are correctly installed.
- \Box Test with a new battery.
- \Box Remove the device from paired devices and re-pair the device.
- \Box Ensure the cuff is fastened correctly.
- □ Test with a cuff from a different machine if available.
- \Box Close and relaunch the VitalLink App.
- \Box Sign out and sign back into the VitalLink App.
- \Box Try taking the vital signs again.

Tympanic thermometer _____

- \Box Check that the batteries are correctly installed.
- \Box Replace the old batteries with new ones.
- □ Thermometer should be under an operating temperature range of 60.8°F to 104°F (16°C to 40°C).
- Ensure the probe cover is fitted on firmly or replace it with a new one.
- \Box Remove the device from paired devices and re-pair the device.
- \Box Close and relaunch the VitalLink App.
- \Box Sign out and sign back into the VitalLink App.
- \Box Try taking the vital signs again.

Pulse oximeter _____

- \Box Check that the batteries are correctly installed.
- \Box Replace the old batteries with new ones.
- \Box Ensure fingers are not trembling.
- $\hfill\square$ Remove the device from paired devices and re-pair the device.
- \Box Sign out and sign back into the VitalLink App.
- □ Try taking the vital signs again.

We're here for you.

Our Customer Support team offers personalized service from day one – ensuring your facilities are equipped and your team is set up for success.

1 800 906 0414 | support@jubohealth.com

For the most up-to-date copy of this guide visit: www.jubohealth.com/tech-specs





